



**MEMO DATE:** June 30, 2020  
**MEETING DATE:** July 6, 2020

**TO:** Village Board  
Matt Giese, Administrator

**FROM:** Lisa Kalata, Clerk

**RE:** **WEC CARES Act Subgrant Program**

### **OVERVIEW/BACKGROUND**

Under the Coronavirus Aid, Relief and Economic Security (CARES) Act, the Wisconsin Elections Commission (WEC) was awarded funds on April 6th to help “prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.” The WEC produced a plan to distribute a majority of these funds to municipalities through the WEC CARES Subgrant program to help them prepare for the remainder of the 2020 election year. The Elections Commission authorized a \$4.1 million WEC CARES subgrant program for municipalities to offset pandemic-related elections costs. The approved WEC CARES Subgrant program provides a \$200 base amount plus an additional \$1.10/per registered voter. This means that if a municipality has 100 registered voters, the municipality will receive the base \$200 plus \$1.10/per those 100 registered voters. That total amount the municipality would receive is \$310.00.

Attached is the agreement with allowable uses and reporting requirements. The Village of Cottage Grove would receive approximately \$5,000, which would offset the amount of postage that will be used for both the August and November elections for absentee ballot requests.

### **STAFF RECOMMENDATION**

Staff recommends **APPROVAL** of the WEC CARES Act Subgrant Program.